

6 MONTH NARRATIVE REPORT

Please submit a Provisional Annual report (narrative and financial) at 10/11 months to enable us to approve the next year's grant. Please then update this report to cover the six month period (Final six report).

Please be as honest and open as possible in this report. It is helpful if we understand the challenges you are facing so we can support you to achieve the best outcomes for your beneficiaries.

1. ESSENTIAL INFORMATION

Organisation name: Interdependent Society Surkhet
Country: Nepal

Project title: Organizational Strengthening for Social Transformation (OSST)

Project start date: March 2016 **Current year no. 1 of 3 years**

Period of this report: March to August 2016

Type of report: 6 month

Contact details: (Name :Bibek kumar Shahi, Executive Manager)

e-mail: bibekshahi2013@gmail.com **office telephone:** 0977-83-520669 **Cell phone:** 00977-9858052227/9848048227

Date submitted (update when new versions are sent):

1. SUMMARY OF PROGRESS DURING THE REPORTING PERIOD

Include the 3 main achievements (outcomes) and 3 main challenges you have faced in implementing the project.

The Organizational Strengthening for Social Transformation (OSST) project, launched by ISS with the support from All We Can UK, has been supporting grassroots level community people in organizing and improving health, livelihoods and access to the VDC and DDC level stakeholders. The project has been implemented from March 2016, this report include the major achievements/outcomes of the project during the period of four months. The following are the major progress and challenges during the reporting period.

Progress:

Out of 50 inactive Community Groups, 43 groups are reorganised and reactivated by ISS and they are performing their regular activities. They have started their regular group activities such as conducting regular meetings and collecting group savings 16 group members who did not return loan to the group have returned their loan, which is about NPR. 50000.00. During this period, one woman has received surgical treatment from regional Hospital and spending her healthy life as well she is helping on household chores. 13 women having UP problems were identified and they all received primary level treatment from local Health Posts which helping to prevent the UP problems . The

group of Ranibash, Awalching, Rajena and Netahave done the maintenance of 13 kilometres trail in coordination with VDC. This has improved access for community people. Neta, Awalching, Ranibasand Rajena CGs planted 930 local plant tree in the areas of 3 hector forest protected by community people in Neta, this activity has raised awareness of people and contributed in forest and conservation preservation.

Similarly, 18 model farmers were selected and provided different agriculture trainings. After the trainings community people have planted the hybrid seed of paddy, maize and zinger and fruit plant such as orange and mango in coordination of District forest office surkhet. 2 Groups registered at District Agriculture Development Office (DADO) and now they will get seed and other agriculture support by DADO.

Within this out come ISS is able to discuss and develop the GESI policy in ISS. After this work, ISS board decided to ensure 50% of women's participation in ISS governing structure, Dalit 1% and Ethnic 1% and Venerable community – 1% people will be participating in ISS governing structure and it is still in process because ISS GA have to approve this changes.

Challenges:

Beside the progress, ISS has faced various challenges while implementing project. ISS, as a Community based network organization, believes in the principle of community development and empowerment through direct involvement of community by utilisation of local resources. ISS has been focusing its intervention on developing community capacity rather than providing direct support to the communities. However, the challenge is that the most of the NGOs in ISS working areas are providing direct support. This has created problem in applying the concept of ISS as the community people always expect direct support from ISS as other NGOs providing them.

In the project location of ISS, there is strong relationship between poverty and health hazards. Mostly people are depending upon agriculture, though the production is not enough to cover the whole year. Therefore, they are compelled to search additional sources of income and work hard like selling sand, stones and firewood for their livelihoods. The lack of nutritional food and hard physical labour gradually ruin their health. We facilitate and suggest people to come in a group and discuss their issues for the solution they can do on their own. However, it is difficult to convince people in the community because of poverty.

As per the nature of the programme and working area, we do not have sufficient numbers and capable staff as we need in programme. It has affected our programme to achieve project goal.

2. ACTIVITIES CARRIED OUT THIS YEAR

Copy activities from your proposal (Table A: Project Table) and report activities carried out **in the current year only**.

Briefly explain the reasons for differences between activities planned and carried out

Outcome 1: Organisational strengthening and community governance enhancement.

Activity Planned 1.1 Carry out community group assessment

Activity Carried out 1.1

ISS has carried out the community group assessment in 10 VDCs (Rajena, Ranibash, Matela, Awalching, Neta, Dahacharu, Lekhaprajula, Tranga, Ghatgaun and Chaprea) by Community volunteers. This assessment carried out from 14 April to April 30, 2016. The objective of assessment was to explore the situation of the groups and prepare a detail plan for CGs. The following table shows the number of groups, active groups, passive groups and group saving in ten VDCs.

SN	Name of VDC	No. of group	No of active group	No. of passive group	Total fund in Nrs.
1	Ghatgaun	12	9	3	827,574.00
2	Chhapre	14	3	11	50000.00
3	Taranga	13	2	11	688,300.00
4	Lekhaprajul	11	7	4	918,233.00
5	Awalching	10	1	9	9,5080.00
6	Matela	10	4	6	16,1115.00
7	Ranibas	12	9	3	666,074.00
8	Rajena	11	10	1	586,885.00
9	Neta	12	10	2	1327565.00
10	Dahachaur	14	13	1	898,380.00
Total		119	69	50	6210206.00

Achievement

- Assessment conducted with 119 groups of ISS, where 69 groups are still active and 50 groups are not conducting their regular meeting as well as depositing the fund.
- Assessment report indicated that 69 groups have been regular meeting and coordination with VDC level stakeholder.
- Total group fund NRs6210206.00 have collected by group members.
- Assessment report became useful to the OSST project for further action plan. After this report we came to know that, total ISS active and passive groups numbers. With the findings of the report, we determined numbers of groups needed to reformed and formed.

Activity planned 1.2 .Reorganized the community group

Activity Carried out 1.2: According to Assessment report carried out by ISS volunteers from 14 – 30 April 2016, 50 groups were inactive and they had not conducted regular group meetings. After assessment, ISS was able to reorganise 43 groups and rest of 7 groups were not able to reorganized their groups due to migration as well as short time period of project. 43 reformed CGs are conducting regular meeting and they have started to collect saving and implementation of their fund in groups.

SN	Name of VDC	No. of reorganize group	Total active groups	No of member		
				female	male	total
1	Ghatgaun	3	12	156	53	209
2	Chhapre	7	11	66	79	145
3	Taranga	10	12	170	84	254
4	Lekhaprajul	3	10	101	49	150
5	Awalching	9	10	132	35	167
6	Matela	6	10	139	30	169

7	Ranibas	2	11	96	173	269
8	Rajena	1	11	87	95	182
9	Neta	2	12	121	102	223
10	Dahachaur	0	13	257	49	306
	In total	43	112	1325	749	2074

Achievements:

- 43 out of 50 inactive groups are now active and conducting regular meeting and discussing their issues and finding solution.
- 112 groups have been conducting regular meeting and discussed an important of group and it's vision etc .
- After regular meeting of CGs are starting to saving and credit in CGs .

Activities planed 1.3: Formulate new CGs where is necessary

We were not able to do this activities in first year due to lack of time and we carry forward this activities in 2nd and 3rd of Project .

Activity planned 1.4 Facilitate community groups meeting.

Activity Carried out 1.4

10 Community volunteers have facilitated 121 meeting in 10 Main Committees of ISS, where 1325 female and 749 male participated. Beside these meetings, 48 times Main Committee meetings were facilitated by the Volunteers. After this meeting facilitation, groups have regular participation in groups meeting, saving and credit continuous, community plan have developed like tree plantation, local road maintenance, source of water cleaning etc .

SN	Name of VDC	No. of reorganize group	Total active groups	No of member		
				female	male	total
1	Ghatgaun	3	12	156	53	209
2	Chhapre	7	10	66	79	145
3	Taranga	10	12	170	84	254
4	Lekhparajul	3	10	101	49	150
5	Awalching	9	10	132	35	167
6	Matela	6	10	139	30	169
7	Ranibas	2	112	96	173	269
8	Rajena	1	11	87	95	182
9	Neta	2	12	121	102	223
10	Dahachaur	0	13	257	49	306
11	10 MC		10	68	96	164
	In total	43	121	1393	845	2238

Achievement

- 112 CGs meeting have facilitated by 10 community volunteer and where 2238Gs member have regular participated in their groups meeting and they develop their community plan like water sources cleaning trail maintenance, community forest conservation and tree plantation at landslide area etc . After this community members have easy to walk , School student are timely reaching in school, CGs members are drinking safe water .
- 10 Main committee meeting have facilitated by community volunteer in 60times where 96 male and 68 female have regularly participated after this main committee meeting, saving of MC have been increase and MC help to CGs to conduct their GA and develop their annual .

Activity planned 1.5 Support to make and Implementation the community action plan.

Activities Carried out 1.5

In period of 6 month OSST project,ISS Community Volunteer (CVs) facilitated 448 times meeting in 112 CGs of 10 Main Committees of ISS, where 1325 female and 845 male have been participating including 10 MCs.After facilitation of CGs meeting, CGs were able to do various community level works in their own effort. The coordination with VDC and other local level stakeholders have been improved. For more details please see it below.

SN	Name of VDC	No. of group	Subject discussion	Achievement
1	Ghatgaun	12	Active participation in CGs group meeting, new group reformation, uterine prolapsed treatment and prevention, personal hygiene MC and GC General annual assembly	<ul style="list-style-type: none"> • 2 person returned loan of 3000 to group. • 3 groups are reformed and started to participating in CGs meeting and starting to saving and credit. • After conducting 12 CGs General assembly, CGs have developed their annual plan and present annual report in general assembly (GA). As the CGs have their annual plan, VDC is going to support on MC meeting point. • MC General assembly conducted.
2	Chhapre	10	Need of agriculture , participation , group fund management , seating arrangement in the meeting, importance of group and it's vision, Group Registration on DADO ,	<ul style="list-style-type: none"> • Two groups registration in District Agriculture Development Office (DADO) and getting regular support . • 2500 orange,102 Mango tree have planted with initiation of MC and because of this MC is going to coordinate with DADO in next year . • 2 person returned loan of 5000 to their group after this he is regularly participating in meeting and trust building with in group . • 15 rubbish pitswere built and CGs members regularly using it. • 5 drinking water sources were cleaned and after this CGs members are drinking safe water.11 groups assembly were conducted and developed their annual action plan and approved by GA.
3	Taranga	13	Participation, need to group, seating arrangement in the meeting, problem of uterine prolap Disaster	<ul style="list-style-type: none"> • Constructed/built two kilometre trail in community by CGs and after that community people, students, cattle have easy to walk and carry load.

			management ,Group General assembly,	<ul style="list-style-type: none"> • Increased members in group and after that regular group meetings is conducting and saving and credit is going to increased , members have • 12 Group assembly were conducted and developed their annual plan and approved by GA.
4	Lekhparajul	10	Group management , fund management , uterine prolapse, important of group ,Group General assembly	<ul style="list-style-type: none"> • 4 women identified with UP and sent them to the Health post after that she received UP treatment and easy to walk and work . • 10 Group assembly have conducted and approved their annual plan . • 1 person return loan of 1000 their groups .
5	Awalching	10	Importance of group , issues of uterine prolapsed,seating arrangement in the meeting, road clean up , kitchen gardening, participation ,	<ul style="list-style-type: none"> • 4 women received the UP treatment from Health post, • Increased membership in group and, two person returned lone in his own groups. • 3 kilometre village road cleaned by group member after that CGs member and students have easy to walk • 5 Drinking water tank cleaned getting safe drinking water • 9 group reorganized and started to saving and credit in their groups. • 10 groups GA were conducted and approved their annual plan by GA . • 5 person return loan of 20000 to their groups
6	Matela	8	Importance of group and it's vision, Problems of uterine prolapsed, seating arrangement in the meeting, group fund . Village road clean ,safe drinking water .	<ul style="list-style-type: none"> • 1 women received the treatment of UP from local health post easy to walk and work . • 10 person ready to return loan to their groups and attending • 2 kilometre road have cleaned and community people have easy to walk and carry load . • 4 kilometre drinking water supply line was made by community people and getting safe drinking water • 6 groups reorganized and conducting their regular meeting as well as continuous their saving and credit in CGs. • 10 GA were completed and

				approved their annual plan by GA .
7	Ranibas	12	Participation, fund management, seating arrangement in the meeting, prepare community plan, forest conservation, Village road ,	<ul style="list-style-type: none"> • 5 new members involving in ISS groups and 3 persons returned the loan After that group member are increasing in groups. After Completed tree plantation around a water source, it is helping to preserve the water sources. • CGS members planted 150 Timura(pepper) plant and secure their sustainable income sources . . • 100 local plant have planted around the drinking water sources which is helping to preserve (protect) water sources . • 1 9 km local road have develop by CGs and community people have easy to walk and carry to load . • 5 Drinking water sources have cleaned and after that CGs member are drining safe water .
8	Rajena	12 group	Uterine prolapsed, community forest, group management ,account keeping, local bridge, Local road, sanitation etc .	<ul style="list-style-type: none"> • One wood bridge has constructed and community people and students have easy to cross the river . • One uterine prolapsed case and refer to Health post and received UP general treatment . • 2 KM Village road have cleaned and community people have easy to walk and carry to load . . • 380 Local tree have planted and protecting environment • 1 group meeting house repaired and CGs members have easy to meet in one place . • 1 Group reorganized and regularly attending in CG meeting . • 12 Groups GA have completed and approved their annul plan from GA .
9	Neta	12	Participation, seating arrangement for meeting, develop group plan,community forest conservation leadership, group and main committee assembly .	<ul style="list-style-type: none"> • One group of Neta planted tree and made plan for community forest conservation . • 12groups general assembly have completed approved their annul plan. • 400 fodder grass tree were

				<p>planted and secure their livelihood</p> <ul style="list-style-type: none"> • 3 Hector forest have protected by CGs members and help to protect good environment. • 7 kilometres village road have cleaned . • 2 kilometres road have maintain by Cs members and easy to walk and carry to load •
10	Dahachaur	13	Participation, plan prepare, uterine prolapsed, group assembly, saving and credit, Important of group and tree plantation	<ul style="list-style-type: none"> • After group meeting in Dahachaur two kilometre trail have been constructed in coordination with VDC as result community people have easy to walk • 4 women of uterus prolapsed case have received UP treatment from sub health post. • One irrigation dam have been constructing and getting irrigating to paddy farm • Completed 13 groups assembly and approved their annual plan from GA • 4000 local tree plantation and protecting environment . •

Activities Planed: 1.6: Support to conduct group assembly and main committee assemblies in each CG and MC

Activities carried out 1.6: As per our assessment, ISS had 119 groups and active groups were 69 and inactive groups were 50. After CV's regular visiting and counselling, 43 group were reactivated and 105 total number of groups conducted their assembly.

SN	Name of VDC	No. of group assembly	No. of main committee assembly
1	Ghatgaun	12	1
2	Chhapre	10	1
3	Taranga	12	1
4	Lekhparajul	10	1
5	Awalching	10	1
6	Matela	10	1
7	Ranibas	12	1
8	Rajena	11	1
9	Neta	12	1
10	Dahachaur	13	1
	In total	112	10

Achievements :

- 112CGs and 10Mc's General assembly have conducted and approved annual plan of next year by GA .

Activities Planed 1.7: Facilitate Group Strengthening Training.

Activities carried out 1.7: This GST was facilitated by Coordinator of ISS and Organization strengthening facilitator . The training content was participation, Vision, utilization of local resources in CGs, concept of development , CGs rules and regulation etc. As per our plan we organized Group Strengthening (GST) training to 265 CGs members where 186 female and 79 male have participated from Neta, Dahachaur and Ghatgaun. These members were selected from the group meeting's decision. Regarding the VDC selection, we selected on the basis participants numbers and rest of VDC we will do it in next phase of the project .

Name of VDC	Training Venue	Date	Participation		
			Female	Male	Total
Neta	BettadaNeta	July 21 to 23 2016	14	20	34
	Near VDC office	July 24 to 26 2016	14	7	21
	Charkune School	July 24 to 26 2016	23	17	40
Ghatgaun	Belgauda school	August 2 to 4 2016	18	9	27
	Gyanodaya School	August 2 to 4 2016	26	5	31
	VDC office hall	August 2 to 4 2016	26	5	31
Dahachaur	Charch hall	August 15 to 17 2016	19	6	25
	Mahilasaahakari Hall	August 15 to 17 2016	24	6	30
	Jana hit sahakari hall	August 15 to 17 2016	22	4	26
Total			186	79	265

Achievement :After this GST , Group member are clear in their role and responsibility as well as group are able to develop their vision and able to recognize the local resources .

1.8 Facilitate community Facilitator training

1.9 Facilitate community organization strengthening training

1.10 Facilitate book keeping training to CGs and MC.

1.11 Facilitate community Plane formulation training

These activities will be done in second year of the project ,we could not implement due to lack of time in six month

Planed activities 1.12:Complete the writing of community facilitation manual

Activities carried out 1.12: This manual is focusing for the community facilitation and community mobilization to identify community issues and solve the community problem .It is guideline and handbook of community facilitator . Especially it is going to used by our CVs (LCF) . This Facilitation book is focusing to utilizing the local resources and mobilizing community people in public work . It is also help to people to identify their need and problem by participatory way ..

Achievement :

- ISS have able to develop the community facilitation manual for community facilitation which help to LCF to facilitate the community issues and also help to conduct the community level

training and workshop .

Planned activities 1.13 Publish 500 copies of community facilitation manual

Activities carried out 1.13: 500 copies of community facilitation manual have developed and it is going to use in next phase of Project. It was not able to use during the reporting period of project due to lack of time.

Achievement: 500 copies of Community facilitation manual published and it will help to LCF as a community guidance .

Planned activities 1.14: Conduct 3 days orientation of community facilitation manual

Activities carried out 1.14: It will be carried over in second phase OSST. We are unable to do this in first phase of project due to lack of time.

Planned activities 1.15: Conduct mentoring and follow-up visit to CGs and MCs

Activities carried out 1.15: Follow up visit were conducted by a team of programme coordinator and executive manager at Tranga, Neta, Dhahachur, Matela, Ghatgaun, Lekhaprajual, Chapre, Awalching, Rajena and Ranibas. The methodology was direct observation visit of CGs and focused group discussion . During this time we visited to VDC Secretary, Volunteers as well as CGs and MCs. During the visit time the team provided feedback to Volunteers, CGs and MCs. Beside this the team also discussed future plan of CGs and MCs with VDC

Achievement

- Built understanding and capacity of volunteers, CGs and MCs to solve their problem at field level.
- Developed good coordination with VDC and other local level stakeholders. Example, Main Committee members and some boards were invited in VDC level planning meeting organized by VDCs .

Planned activities 1.16 : Facilitate MCs to establish their meeting points (MC office) by mobilizing local resources and provide the matching fund (MC 65% and ISS 35%) as per the need of MCs.

This activities is carried forward to second year of project and due to short time period of project, ISS was unable to do .

Planned activities 1.17: Develop the 10 community volunteers (This activities was not included in Gantt chart but it was described on page no 6 of proposal)

Activities carried out 1.17:

ISS has conducted 5 days community facilitation training for 10 volunteers and ISS office staff. It was facilitated by Sahakarmi Samaj Surkhet at ISS Office in Birendrangar Surkhet. This training objective was to develop the capacity of community facilitators. ISS selected 10 volunteers out of 20 applications received. (This activities is not in proposal but it is in budget)

Achievement

- 10Community facilitator has received the community facilitation training and they are providing regular facilitation support to CGs and MCs .

Outcome 2: Enhancement of community people livelihood.

Activity planned 2.1:Conductthe livelihood situation assessment meeting in CGs and MCs of Tranga, Chaprea and Ghatgaun VDC.

Activity Carried out 2.1: ISS has conducted the situation assessment of 18 potential farmers in Tranga, Chhapre and Ghatgaun VDC. The selection criteria was developed by ISS management team – practicing agriculture, interested and available for farming, affiliated to group, women etc. The assessment form was developed and ISS JTA went to the community to fill up with the support of VDCs office and MCs. The assessment report suggested the name of 18 potential farmers with their land and food consumption situation from three VDCs. The findingswas useful to understand their situation and their need.The result of the assessment shows us most of people do not have produce sufficient food for whole year.

Achievement

- General assessment of 18 potential model farmerscompleted and suggested ISS for selection and conduct agriculture related income generation training to the selected farmers

Activity planned 2.2: Select 18 potential model farmers .

Activity Carried out 2.2

As suggested by the assessment report, ISS verified the information through VDC level stakeholders meeting of Tranga, Chaprea and Ghatgaun VDC and finalise the selection process of 18 model farmers. The main propose of selecting 18 model farmers was to develop them asmodel farmers in their community and they share their knowledge and skill in group meeting as well as surrounding community people. Beside this, community people willhave opportunity to visit and observe the progress of model farmersto learnthis process.The name of the selected model farmers are given in the table below.

S.N	Name	Gender	Address	Land in Ropani	Food (in r)
1	BhismaLamichaneyMagar	M	Chapre-6	6	5
2	Jaya BahadurBogatee	M	Chapre-6	4	4
3	Manabahadur BC	M	Chapre – 5	15	8
4	DhaniramUpadheya	M	Chapre- 5	13	8
5	PadamDeupa	F	Chapre -6	12	5
6	LaxmanTramimagar	M	Chapre-3	15	8
7	BhadraBudha	F	Ghatgaun -5	7	3
8	PremBahadur B.K	M	Ghatgaun -5	8	4
9	JagatPariyar	M	Ghatgaun -5	7	3
10	Mohan Pariyar	M	Ghatgaun -4	6	2
11	MahamateeBudha	F	Ghatgaun -8	5	3
12	BhupendraNeupaney	M	Ghatgaun -8	18	6
13	AianBahadurRokaya	M	Tranga -3	10	9
14	SetiRokaya	F	Tranga -3	7	4
15	Gita Rokaya	F	Tranga -3	1/2	1
16	Padma Shahi	F	Tranga -3	15	6
17	SabtriMahara	F	Tranga -5	15	6
18	Shanti Grung	F	Tranga -5	7	4

Achievement

- 18 model farmerswere selected and they attended in different training organized by ISS OSST programme and started to apply their knowledge .

Activity Planned 2.3: Conduct live stock keeping training

Activity Plan 2. 4 : Conduct commercial goat keeping training and Provide improve species of the Goat .

This is activity was not included in the 6-month project. This is planned to conduct in year 2.

Activities Planed 2.5: Provide livestock keeping management support

This activities unable to do due short time period of the project

Activity planned 2.6:Conduct 4 days cash crops training and provide seed to Ghatgaun, Tranga, and Chapreo selected farmer .

Activity Carried out 2.6: This training was conducted by ISS with coordination of District Agriculture Development Office Surkhet . The main purposeof this training was to build capacity 18 selected farmersincash crop farming. It was conducted from 24 to 27 May at Babiyachaur Surkhet. There were 18participantsin the training.

SN	Training and workshop	Attendance			Period
		female	male	total	
4	4 days cash crops training	6	12	18	2016 May 24 to 27
Total		6	12	18	

Achievement

- 18 people were trained on cash crops farming andthey started ginger farming in Taranga and Chapre
- Ghatguan model farmer has been farming the peanut in 8 Hector land and started to sell

Activities Planned 2.7: 3 days crop farming training

Activity Carried out 2.7: 3 days cash crops farming training was conducted at Birendranagar at ISS training centre and 18 selected farmers attended the training. The main objective of this training was to management of crops farming what they have been already farming like wheat, maize etc. After this training participant received knowledge of crops farming and it's management. At the end of the training, all the participants were provided paddy and maize seed which was suitable in community context and they have planted.

S.N	Training and workshop	Attendance			Period
		Female	Male	Total	
1	3 days crop farming	6	12	18	2016 May 14 to 16
Total					

Achievements:

- 18 model farmersreceived knowledge and skills and improved their crops farming system .

What about activity 2.8, 2.9, 2.10 and 2.11 these activities are unable to do this in period due lack of time

Activities planned 2.12 :Provide technical mentoring and coaching support to potential farmer

Activity Carried out 2.12 :ISS JTA is regularly mentoring and supporting to 18 model farmers by visiting door to door.

Achievement:

- 18 model Farmer regular getting feedback from JTA on cash crops which help them to protect their crops from diseases. one recent example paddy farm of Ghatgaun had found infected by diseases and registered complain in DADO office .

Activities planed 2.13 : Conduct Entrepreneurship skill development training and provide seed money to selected Entrepreneur

Due to budget constraint we did not organize in this period

Activities planed 2.14: Conduct Permaculture concept sustainable agriculture training :

We are unable to do this training due to lack of budget in first year .

Activity planned 2.15:Conduct kitchen gardening training and provide seed support to 18 selectec model farmers.

Activity Carried out 2.15:

This training was conducted at Chhapre VDC in coordination with Himalayan Permaculture Surkhet from August 17 to 20 August 2016 . The main objective was to establish model kitchen gardening in to 18 model farmers house . Total 18 farmer including 6 female had participated in the Kitchen gardening training.

S.N	Name	Gender	Address	Land in Ropani	Food (in r)
1	BhismaLamichaneyMagar	M	Chapre-6	6	5
2	Jaya BahadurBogatee	M	Chapre-6	4	4
3	Manabahadur BC	M	Chapre – 5	15	8
4	DhaniramUpadheya	M	Chapre- 5	13	8
5	Padam Deupa	M	Chapre -6	12	5
6	LaxmanTramimagar	M	Chapre-3	15	8
7	Bhadra Budha	M	Ghatgaun -5	7	3
8	PremBahadur B.K	M	Ghatgaun -5	8	4
9	JagatPariyar	M	Ghatgaun -5	7	3
10	Mohan Pariyar	M	Ghatgaun -4	6	2
11	Mahamatee Budha	F	Ghatgaun -8	5	3
12	BhupendraNeupaney	M	Ghatgaun -8	18	6
13	AianBahadurRokaya	M	Tranga -3	10	9
14	Seti Rokaya	F	Tranga -3	7	4
15	Gita Rokaya	F	Tranga -3	1/2	1
16	Padma Shahi	F	Tranga -3	15	6
17	SabtriMahara	F	Tranga -5	15	6
18	Shanti Grung	F	Tranga -5	7	4

Achievement :

18 Participant including 7 female have received knowledge of Parma culture method for kitchen gardening and they stared to develop their kitchen gardening I

Outcome 3:Enhancement of gender equity and Reproductive health strengthening

Activity planned 3.1: Conduct GESI policy development workshop and prepare GESI policy of ISS

Activities Carried out 3.1 :

ISS conducted the GESI policy development workshop and the workshop was facilitated by Gangaram Dahal for three days from 29 to 30 July 2016 and the next shift workshop was on August 29, 2016. It was conducted in two shifts because the need of GESI Policy required to finalized the policy .The first workshop was with board and staff and after that Trainer wrote it on the bases of participant conclusion

of first shift workshop and the second shift workshop was discussed on draft of GESI policy for the finalized . In the first workshop, 15 participant including 5 staff with board where 8 women attend and for the second workshop of the draft review was conducted for 1 days with participation of 30 participants including 20 female from Staffs, borads and Local community facilitators .

Achievement :

ISS was able to develop the GESI policy and committed to implement in organization. The policy has ensured the participation of women, Dalit and ethnic groups in ISS structure.

Activities planned no .3.2: Facilitate GESI concept orientation training

Due to lack of time we are unable to do conduct within the project period

Activities Carried out 3.3: Conduct UP and Reproductive health issues identification and consultation camp .:

This activity is carried forward in to second and third year .

Activities planned no 3.4 : Provide referral and Consultation camp to UP women who visited iss due impact of previous project

This is also carried forward in to second and third year .

Activities Planned3.5 Facilitate meeting in CGs where is the problem of UP

Activities carried out3.5: 12 UP meetings were facilitated by community volunteers and 10 women were identified with UP problem. 9 women got general treatment at local level and 1 was referred for surgical treatment to regional hospital in Surkhet.

Achievement : 10 case of UP have identified and 9 cases have got general treatment in Local level after that treatment women have easy to work and also helping to family members at home.

Activity planned 3.6 : produce UP sensitization extension materials and disseminate

Due to budget constrain we did not included in any year .

Activity planned 3.7 : Conduct TOT to FCHV and Selected women for developing local resource person on UP

Due to budget constrain we did not included in any year .

Outcome 4: Advocacy and community capacity building support .

Activity planned 4.1:Complete the construction of community resource centre (training venue)

Activity Carried out 4.1: Completion of ISS a resources centre was one of activities of OSST. ISS was able to finalize all remaining work on credit. Most of the work of building has finished except furniture. We collect fund from staff as loan as a condition of 12% interest annually . ISS also collected donations from board member, organisations and individuals. Also board, Sharkarmi Samaj and individual support money we collected to finalized this resource. Although it was on Debt.

Achievements

280 people have received facility from ISS resource centre and total transaction was around NRs 400,000.00 and surplus amount is around 200,000.00 which amount used to pay ISS loan .

Activity planned 4.2: Conduct programme orientation meeting to community volunteers and ISS staff and board members

Activity Carried out 4.2: Two days programme orientation meeting had been completed with board, staff and Volunteer. It was organized in two times from 9 to 10 specially focusing to ISS

volunteer for targeting group assessment .					
SN	Programme orientation and planning meeting to staff, CVs and Boards .	Attendance			Period
		Female	Male	Total	
1	Volunteer and Staff	10	10	20	2016 April 9 to 10
2	Volunteer, Staff and Board	12	14	26	2016 May 22 to 23

Achievements

- 46 people received information about programme information in two time and after this staff, volunteer and board have easy to know programme process and helped to make plan to achieve the target goal .
- Field level programme planning has done with board and staff which helped to common understanding .

Planned activities no 4.3; Conduct programme planning meeting .

Activities carried out .4.3 : Total 26 participation had participated in one day OSST project planning meeting with staff, CVs and board . After this meeting Participant had more clear about programme activities and process as well outcome of project.

Achievement :

- Staff, board and CVs developed common understanding and develop the plan of project which helped to VDCs wise CVs to complete the activities of OSST Projects .

Planned activities no 4.4 ; VDC and DDC level programme orientation

Activity Carried out 4.4 DDC andVDC level programme orientation was conducted in 10 VDCs and District wheretotal 442 participants had participated in VDC and DDC level programme orientation including 171 female. The main objective of this programme was to share about programme process and it outcome beside of this collect support from local and district level stakeholders for OSST project. .

SN	Name of VDC	Date	Participation		
			Female	Male	Total
1	Ghatgaun	2016, May 6	10	17	27
2	Taranga	2016, May 2	7	28	35
3	Chhapre	2016, May 10	12	22	34
4	Neta	2016, May 8	18	16	34
5	Ranibas	2016 May 24	7	34	41
6	Matela	2016 Jun 10	25	24	49
7	Awalching	2016 Jun 9	20	23	43
8	Dahachaur	2016 May 16	25	12	37
9	Lekhparajul	2016 May 22	14	33	47
10	Rajena	2016 July 13	9	26	35
11	District level	2016 August 29	24	36	60
Total			171	271	442

Achievements

- Coordination with local and district level stakeholder have been improved and getting support from VDCs to reorganized groups .
- Created good environment for volunteers and staff to work in VDC level and getting advices from stakeholder

and helped to further planning.

Activity planned:4.5 Revise the operation policy of 'Interdependent Community Resource Centre (ICRC)'

Activities carried out 4.5 : This workshop conducted from August 7 to 9 on 2016 at Hotel Dnamaste.Total 18 participants including 6 female have participated from board and ISS staff and provided their feed back and suggestion. The main object of this workshop was to review and finalise the ISS CRC policy.

Achievement: ISS have developed the revised ISS CRC policy and implementing in ISS .

Activities planned no 4.6: Established and mobilized the community Library in ISS CRC.

Due to lack to project period time we did not do this activities in first of project

Planned Activities no 4.7: Establish data base of district level resource organization and provide consultation to community people : Due to short time period of project, ISS was not able to do this in first year .

Planned activities no 4.8: Conduct three days training on people lead advocacy to Staffs, CVs and selected MC leaders .

Due to short time period of project, ISS not able to do this in first year.

Activities planned 4.9: Provide lobby and advocacy support to CGs on issues raised by CG .

Activities carried out 4.9: ISS have been regularly visiting VDC and DDC level stakeholders to address the needs and issues of community people. During this period ISS visited to District Agriculture Development Office, VDC and sub health post.

Achievements:

- After registering our problem of paddy farm of Ghatgaun, DADO officer provided advice to protect from disease
- DADO and DDC provided suggestions to ISS Board and staff the ways that the ISS program can collaborate and receive their facilities

Activities planned 4.10: Conduct TOT on community capacity building training to Community Volunteers and ISS staff members

Activity Carried out 4,10: Community capacity building TOT was conducted in Surkhet for ISS Staff and Volunteer. The objective was this training to develop community facilitator and build CVs, Staffs and boards capacity on community facilitation .This training was facilitated by Sahakarmi Samaj for 5 days and total 21 participant including 9 women have participated .

SN	Training and workshop	Attendance			Period
		female	male	total	
1	5 days CF TOT	9	12	21	2016 April 24 to 28

Achievement

- 10 Volunteer,staffs 7 and 4 board built their confidence and skills to conduct group level meeting and developing the training schedule

Activities planned 4.12: Conduct coordination meeting with VDC secretary in of 10 VDCs

This activities will carried over in second and third year

Activity planned 4.12: Visit GOs and NGOs of Surkhet get annual plan and disseminate information to respective VDCs

Activities carried out 4.12 : ISS board and staff had visited to district level stakeholder such as DADO, Cooperative and Protection of Land slide office of surkhet.

Achievement:

ISS staff and boards had knew the process of applying facility from government agency.

Activity planned 4.13 :Conduct community governance strengthening training to selected CGs members to increase accesses over resources and proper utilization of resources :

This activity carry over in second year only.

Activities Planned 4.14: Develop the brochure of ICRS and disseminate

This activity carry over in send year only .

Activity planned 4.15: Produce community Group fund management document and distribute to CGs upon their request in cash .

This activities also carried over in second year

Activity planned 4.16: Conduct at least 4 training on community Capacity training as per the need of CGs and MCs

Due to time period we were unable to do this in first year .

Outcome 5: Programme monitoring and human resource development. (please see this project table no 9 –A . and also can see in the budget

Activity planned 5.1:Conduct at post basic training /workshop to community volunteers and ISS staff members

Activities carried out 5.1: Two times Post basic workshop was organised with facilitation of Shakarmi Samaj in participation of staff, volunteer and board member of ISS .The main objective was this workshop to build capacity of staff and make clear on programme confusion and problem facing by staff in field . The workshop was conducted for 4 days and 47 people participated the workshop.

SN	Training and workshop	Attendance			Period
		female	male	total	
1	Post basic workshop	10	10	20	2016 Jun 29 to 2
2	Second time Post basic workshop	12	15	27	2016 August 26 to 28
Total		22	25	47	

Achievement

- Volunteer and staff developed skills to prepare OSST programme report
- Volunteer and staff developed clear understanding of the programme and problem they have faced in the field. The workshop also developed next phase project plan in coordination with board.
- Board and volunteer became clear on their role and responsibility to implement the OSST project .

Activities planned 5.2:Conduct monitoring visit to ISS working area by the consultant and

review the progress

Activities carried out: Facilitation and mentoring support to ISS staff and volunteer have done by senior staff regularly through direct visit and phone. After this support, staff had easy to understand the programme as well as easy to come out from the urgent problem in field .

Achievement

- Build capacity of staff and easy to tackle with VDC and other local level stakeholder
- Develop the innovative idea and easy to gather people in community meeting.

Activity planned 5.3: Provide English language training to programme co-ordinator and executive manager.

Activities carried out : Executive manager attended one month English training in Banglore and programme coordinator attended three months English course in Birendrangar Surkhet. After this courses Executive Manager and Programme coordinator improved their skills in writing reports and communication.

Achievements:

- Programme coordinator and Executive manager can read and write simple test and general report in English
- After this training the dependency on English related work has been reduced.

Activity planned: 5.4; Conduct operational plan review and formulation workshop :

Activities carried out 5.4 : 1 days operational plan review workshop conducted with CVs and Staff on OSST project and this activities was non budgetary activities. The main objective was to review project plan and develop the quarterly plan of project .

Achievement

- Develop the quarterly plan and easy to complete planed activities .

Activity planned 5.5: Conduct three event of Staff meeting.

Activity carried out:ISS conducted monthly regular staff meeting including other programme staff. The main objective of this meeting was to discuss on monthly plan and programme update. During this meeting time we had discussed ISS running all programme and it's coming challenges and find out the solution from staff .

Achievements:

- Developed the monthly programme plan and help to easy to update up coming programme and challenges
- Sharing field experience by office staff and up date of progress and challenges .

Activities planned 5.6: Conduct 3 days team building workshop among board and Staff .

Activities carried out 5.6: 3 days team building workshop has conducted at Hotel Dnamaste from August 20 to 22 in facilitation of SS . The objective was to build common goal and develop the common understanding with staff and board. Total 18 participant had participated including 6 female.

Achievements:

- Staff and board had openly sharing about bitterness with in staff and board.
- Review of role of board and Staff.

Activity Planned 5.7 : Outcome base mentoring and evolution base training

This activity do not carried over due to budget constrain

Activity Planned 5.8: Produce Annual report and disseminate to stakeholder

This activity is carry over in second year.

Activity Planned 5.9; Conduct need base training and workshop to ISS board and staff member

We put it on second and third year.

Activity planned 5.10: SWC permission and monitoring :

Activities carried out 5.10: The main objective of this activities was to take programme implementation permission from Social Welfare Council (SWC)Kathmandu as per the legal requirement that needs to be fulfilled by all non-governmental organisations in Nepal. Regarding the permission of the OSST programme, ISS applied for permission of OSST programme. Due to delay in decision making by SWC, the monitoring activities could not held in the project period and this will be conducted in second year of the project.

Achievement

- ISS application have accepted by SWCand waiting for letter of programme implementation permission

PROGRESS IN ACHIEVING PROJECT OUTCOMES

(Please report what has been achieved since the start of this project)

	Indicators (copy from M&E table)	Baselinemeasurement (start of project)	Result expected (copy from M&E table)	Result achieved
Outcome 1: Organisational strengthening and community governance enhancement	1.1.Number of active ISS groups increased	69	99	43
	1.2 Number of regular meetings of CGs held	69	290	290
	1.3Number of community plan prepared and implemented	69	276	200
	1.4 Number of annual assembly of CGs and MCs held	69	129	112
	1.5Facilitation manual published	0	500 copy	500
<p>Progress (What contributed most significantly to progress and why? What hindered progress and why?)</p> <p>Progress :</p> <p>Due to 10 year conflict, CGs and MCs was not active and they divided all their saving and credit and some saving did not return by loan taker these all the things happen during conflict time and also group formed 20 year ago and most of member were left and some member die and some were became old because of this, groups were not well function and Because of our regular support, visit and orientation we are able to achieve the progress mentioned in above.</p> <p>Problems / Hindrance</p> <ul style="list-style-type: none"> • Because of other NGOs direct support project, ISS have difficulty to reformation of community groups • People have difficulty to understand the ISS princple of not directly supportingbut empoweringpeople . • Majority of groups inactive and therefore we could not achieve as per our plan. 				
Outcome2: Enhancement of community people livelihood	2.1 Number of poor and real farmer involved in livelihood activities	0	300	18
	1.2 Number of potential farmers identified	18	120	18
	2.3 Number of model farmers from poor community.	18	120	18

	2.4 Increased number of farmers in cash crops	0	60	18
	2.5 Income of cash crop farmers increased	0	NRs 50000	0
<p>Progress :</p> <p>Because of our coordination with district level stakeholder as well as board and MCs we are able to achieve these progress.They help to select our participant and send to them in conducted training and regular monitor in their level .</p> <p>Problems</p> <ul style="list-style-type: none"> • Due to careless of DADO ISS had difficulty to get seed from DADO which we had planned. • Some selected farmer are not member of ISS and because of this ISS have difficulty visit to monitoring regular activities . 				
<p>Outcome 3:</p> <p>Enhancement of Gender equity and social inclusion</p>	3.1 GESI Policy drafted and implemented in ISS	0	1	1
	3.2 Number of women explain their UP problems with in family and visit to Health Centers	0	10	10
<p>Progress :</p> <p>ISS boards' supportive role help to develop and implement this policy In ISS that is why we are able to get this achievement other wise it was difficult to develop and implement this policy in ISS . Beside of this CGs and MCs role also helps to mentions</p> <p>Problems</p> <ul style="list-style-type: none"> • Because of Patriarchy still women are not able to take higher position in organization 				

Outcome4: Advocacy and community capacity building.	4.1 ISS CRC Building in full operation	0	100%	100%
	4.2Number of service receiver and stakeholders of resource centre increased stakeholders	0	5 organization	4 organization
	4.3 Effective implementation of ISS CRC Operational policy.	0	100%	100%
	4.4 Number of participants in policy formulation workshop	0	15	15
	4.5 Well co-ordination with GOs, INGOs and NGOs	0	100%	65%
	4.6Number of organizations conducting training in ISS ICRC	0	5 organizations	4organizations
	4.7Number of trained resource persons of community mobilization	0	10 person	10 Person

Progress

- Because of clear vision of board and ISS staff, ISS able to achieve the mentioned progress. ISS board play supportive role for the sustainable development of ISS.

Problem / Hindrance

- Lack of fund ISS was unable to provide service as per demand

Outcome 5 : Facilitation and mentoring support to ISS staff and volunteer for capacity building and programme monitoring	5.1 Number of monthly plan developed	0	12	12 times
	5.2 Number of visit by Sahakarmi Samaj	0	12	12
	5.3 Number of coaching on Volunteer as well as project staff's problem	0	30 times	30 times
	5.4 No of programme report produced	0	3	3
	5.5 No of proposal developed by EM	0	3	2

Progress

- Regular visit by senior staff and board we are able to get this achievement. During the field visit time as well as other time we always personally coaching them and keeping update of CVs and community level progress through different ways .

Problems

- Lack of staff we did not visit all the volunteer in field .
- Lack of capable volunteer , difficulty to run the activities of OSST .
- Lack of untrained staffing in this process, it was difficult to achieve the target achievement .

1 IMPACT (What changes have you seen that show that your project is achieving its goal?)

Project level impact

- Community people are reorganized and stated to do their own community work .
- 43 groups are reorganized and started to saving and credit
- Regular meeting have been conducting in 111 group and 10 main committee
- 50000 debt loan has recollected.
- Farmers have received knowledge of hybrid seed and planning in their farm by themself
- Coordination between Local Agriculture and selected farmer .

Organization level:

- Improved financial management
- Reporting and documentation system is improved in ISS .
- Coordination and linkage is increasing with local and national level organization .

2 CHALLENGES (Please describe any challenges you have faced this year. How have they affected you and how are you responding to them?)

a) Challenges within your project or organisation (e.g. staff, finance, etc.)

1. Working with community without any tangible support
ISS as a Community based network organization believes in the principle of community development and empowerment through their direct involvement of community by utilisation of local resources. Therefore, ISS has been focusing its intervention on developing community capacity rather than providing direct support to the communities. However, the challenge is that the most of the NGOs in ISS working areas are providing direct support. This has created problem in applying the concept of ISS as the community people always expect direct support from ISS as other NGOs providing them.
2. Poverty and Health Relation
In the project location of ISS, there is strong relationship between poverty and health hazards. The community people are bound to labour hard to join hands and mouth in their daily life. Mostly people are depending upon agriculture, though the production is not enough to cover the whole year. They are compelled to work hard like selling sand, stones and firewood for their livelihoods as a result their health is ruined gradually. Although the remedial intervention tries to reduce the cases, their continuous labour to live returns them in their previous stage.
3. As per the nature of the programme and working area, we do not have sufficient numbers and capable trained staff as we needed in programme. It affected our programme to achieve project goal.
4. Delay in agreement of project we are not able to finished our activities on time.
5. Due to lack of fund, ISS is unable to finalize its resources centre.

b) External challenges (e.g. natural disasters, climate change, political unrest, etc.)

- ISS working VDCs lies in remote areas, when there is rain, it became hard to communicate to staffs and community people, to travel one place to another.
- Due to the flood and landslides, regular activities were disturbed and postponed.
- During the landslide heavy flood, it was even hard to collect information, rescue and distribute the relief materials during emergency

Responses on challenges

- We searched other donors in the case of ISS CRC and we stopped the work of resource centre .
- ISS always try to coach and provide knowledge about CBNO concept to ISS community as well as stakeholders.
- Lack of staff in OSST programme, some time we took the help of board members in project monitoring.

3 Project location: Have you made any changes to where your project activities are taking place? If so, please explain.

No .

4 Number of people who have benefitted from the project this year

(Please ensure you count people only once, even if they have benefitted from more than one activity):

Directly (The people listed in the proposal who **participate directly** in project activities and whose **lives have improved**)

	Male	Female	Total
Adults (18+ yrs)	803	1263	
Children (0-17 yrs)			
Total	803	1263	2066

Indirectly (estimated): (People listed in section 6b of the proposal, who did not participate directly in the project activities, but whose lives have measurably improved in some way. This could be family members of the direct beneficiaries or other community members)

	Male	Female	Total
Adults (18+ yrs)	2459	4146	6605
Children (0-17 yrs)	1556	2169	3725
Total	4015	6315	10330

5 Cooperation/collaboration

a) Collaboration

ISS collaborated with government offices such as District Public Health Office (DPHO), District Development Committee (DDC), Health Post, District Education Office (DEO), District Agriculture Development Office (DADO) and like-minded agencies like as District Aids Coordination ,TriveniBikasSamaj (TBS),and SahakarmiSamaj. Nowadays the VDC and Health Post offices allocate the budget for the Uterus prolapsed and sanitation program.

6 Changes to the project

- We do not have any changes about OSST project during this project implement period .

Outcomes Please copy directly from Table A	Activities Please copy directly from Project Table only those activities taking place in year 1.	Months					
		March	Apr	May	Jun	July	Aug
1. Organisational strengthening and community governance enhancement	1.1 Carry out community group assessment			X	X		
	1.2 Re-organize the community groups			X	X	X	X
	1.3 Formulate new CGs where is necessary			X	X	X	X
	1.4 Facilitate the community group meetings			X	X	X	X
	1.5 Support to make and implement the community action plans			X	X	X	X
	1.6 Support to conduct group assembly and main committee assembly in each CG and				X	X	X
	1.7 Facilitate 37 events of 3 days 'group strengthening training' to selected members of each CG (24 participants in each training) 9 event this year .					X	X
	1.8 Facilitate 19 events of 4 days 'Community facilitators training' to those members who participated the group strengthening training	Will be conducted in Second year					
	1.9 Facilitate 10 events of 4 days 'Community-based Organizational Strengthening Training to those members who participated the CFT	Will be conducted in Second year					
	1.10 Facilitate 'book-keeping training' to selected members of GCs	Will be conducted in Second year					
	1.11 Facilitate 10 events of 2 days 'community plan formulation and implementation training' to selected members of GCs	Will be conducted in Second year					
	1.12 Complete the writing of community facilitation manual			X	X		
	1.13 Publish 500 copies of community facilitation manual					X	X
	1.14 Conduct 3 days orientation of community facilitation manual to ISS staffs, board members and volunteers	Not done					
	1.15 Conduct mentoring and follow-up visit to CGs and MCs by programme co-ordinator, OSF, Executive Manager, and administration and finance staff			X	X	X	X
	1.16 Facilitate MC to established their meeting point	Not done					
	1.17 Develop the 10 CVs .	X	X				

2. Enhancement of community people livelihood	2.1 Conduct livelihood situation assessment meeting in CGs and MCs of Taranga, Chhapre&Ghatgoan VDC		X				
	2.2 Select potential model farmers		X				
	2.3 Conduct 4 days livestock keeping training to selected farmers in Taranga	Not done					
	2.4 Conduct 5 days commercial goat-keeping training to selected farmers (18) of 3 VDCs						
	2.5 Provide livestock keeping management support						
	2.6 Conduct one event of 4 days cash crop farming training to the selected farmers (18) of 3 VDCs in Ghatgoan Provide seeds of cash crops			X			
	2.7 Conduct one event of 3 days crop farming training to the selected farmers (18) of 3 VDCs in Birendranagar Provide improved seeds of wheat and maize at ISS office			X			
	2.8 Conduct 3 days market promotion training to the selected CG members (18) of 3 VDCs at ISS community resource centre.	Not done					
	2.9 Conduct 3 days quality seed production training to selected members (18) in Ghatgoan.						
	2.10 Conduct 6 days exposure visit cum training to selected farmers						
	2.11Conduct 7 days ToT to village livestock health workers of 3 VDCs in Taranga VDCs.						
	2.12 Provide technical mentoring and coaching support to potential farmers			X	X	X	X
	2.13 Conduct 5 days entrepreneurship skill development training at ISS community resource centre to selected farmers (18)	Not done					
	2.14 Conduct 5 days permaculture concept (sustainable agriculture) training to selected farmers of 3 VDCs in Chhapre.						
	2.15 Conduct 4 days kitchen gardening training to selected farmers to Ghatgoan with support of DADO Provide seeds of vegetables to trainees						X
3.1 Conduct 3 days GESI Policy formulation workshop for ISS with the participation of board members, staffs and selected volunteers and ex-ISS board members.					X	X	
3. Gender Equity and Reproductive health strengthening							

	3.2 Conduct 2 days GESI policy orientation workshop to ISS board members and selected MC members.	Not done				
	3.3 Conduct 2 events one day Uterus prolapsed and reproductive health issue identification and consultation camp in collaboration with DPHO and other stakeholders.					
	3.4 Provide referral and consultation support to UP women who visited ISS due to impact of previous project	X	X	X	X	X
	3.5 Facilitate meeting in CGs where is the problem of UP	X	X	X	X	X
	3.6 Produce UP sensitization extension materials and disseminate	Not done				
	3.7 Conduct 5 days ToT to FCHV and selected women for developing local resource person on UP					
4. Advocacy and community Capacity building	4.1 Complete the construction of community resource centre (training venue)					X
	4.2 Conduct programme orientation meeting to community volunteers and ISS staffs and board members	X				
	4.3 Conduct programme planning meeting	X				
	4.4 Conduct district level and VDC level programme orientation meeting with stakeholders		X			X
	4.5 Conduct 2 days workshop on reviewing the policy of 'Interdependent Community Resource Centre (ICRC)' and effective mobilization of ICRC				X	
	4.6 Establish and mobilize the community library in ICRC	Not done				
	4.7 Establish the data-base of district level resource organizations and provide consultation to community people.					
	4.8 Conduct 3 days training on people led advocacy skill to staff, volunteer and selected MC leaders					
	4.9 Provide lobby and advocacy support to CGs on the issues they raised.					
	4.10 Conduct ToT on community capacity building training to CVs and ISS staff members					
	4.11 Conduct co-ordination meeting with the VDC secretaries of 10 VDCs at ISS office					
	4.12 Visit GOs and NGOs of Surkhet get annual plan and disseminate information to respective VDCs					

	4.13 Conduct 4 days ToT 'Community governance strengthening training' to selected CG members to increase access over resources and proper utilization of resources at VDC level.						
	4.14 Develop the brochure of ICRC and disseminate						
	4.15 Produce community group fund management documents (saving pass book...etc.) and distribute to CGs upon their request in cash.						
	4.16 Conduct at least 4 training on community capacity building as per the need of CGs and MCs.						
5. Programme monitoring and Human resource development .	5.1 Conduct the post basic training /workshop to community volunteers and ISS staff members		X				X
	5.2 Conduct monitoring visit to ISS working area by consultant and review the progress		X	X	X	X	X
	5.3 Provide English language training to programme co-ordinator and executive manager			X			
	5.4 Conduct operational plan review and formulation workshop	Not done					
	5.5 Staff meeting	X	X	X	X	X	X
	5.6 Conduct team building workshop among board and staff members						
	5.7 Outcome based monitoring & evaluation concept training	Not done					
	5.8 Produce the annual report and disseminate to stakeholders						
	5.9 Conduct the need based training and workshops to ISS board and staff members						

Capacity Building Table

Organisational Change Planned <i>(Copy from Proposal)</i>	Activities carried out	Progress of achievement against the indicators.
1.		1.1. 1.2. 1.3.
Additional detail		
2		2.1. 2.2. 2.3.
Additional detail		
3		3.1. 3.2. 3.3.
Additional detail		
4		4.1. 4.2. 4.3.
Additional detail		

CHANGES TO CAPACITY BUILDING ACTIVITIES *(if you would like to make any changes, please list them here and in the Activity Plan)*

Have there been any changes in staff or board members? If so please explain.

- We do not have any changes of staff during this project period

1.4 Funding Have you secured any new funding in the past year? If so please list funders, amounts and purpose of the funding.

Is there anything else you would like to tell us?

No

Case Studies Case studies are stories of changes in the lives of individual beneficiaries and their families due to a project.

The case studies are attached in annex.

Photographs If you would like to send other photographs of the project please send these , with a brief explanation of each

We will send you photo in separate file due capacity of Internet

Written by:

Name	Bibek Kumar Shahi
Title	Executive manager
Signature	
Date	6 November 2016

Authorised by Board Member:

Name	Padma Sunar
Title	Chairperson
Signature	
Contact e-mail	bibek_shahi2013@gmail.com
Date	6 November 2016